

Application Details

Lee County (041) Public District - FY 2023 - American Rescue Plan (ARP) ESSER - Rev 1 - ARP ESSER

Cover Page

Superintendent of Schools

* Name

Dr. James E. McCoy

ARP ESSER Point of Contact

* Name

Dr. Brad Hunter

* Role

Assistant Superintendent of Curriculum and Instruction

* Phone

334-705-6000

Ext

Required Narratives

* LEAs are required to choose one of the options from the drop-down box in this section. If an LEA chooses to make changes to the required narratives approved from the FY22 application, the LEA must include an updated narrative or N/A if no changes are needed in every question. If an LEA chooses that no changes are necessary to the required narratives from the approved FY22 application, the LEA is assuring that all of information provided in the required narratives from the FY22 application is still true and correct for FY23.

No changes to the required narratives approved in the FY22 application are necessary. ▼

How does the LEA plan to use funds to implement prevention and mitigation strategies in order to continuously and safely operate schools for in-person learning?

How will the LEA ensure that the evidence-based interventions will address the academic impact of lost instructional time and ensure that those interventions respond to the academic, social, emotional, and mental health needs of all students including underrepresented student subgroups (each major racial and ethnic group, children from low-income families, children with disabilities, English Learners, gender, migrant students, students experiencing homelessness, and children and youth in foster care) and those who are particularly impacted disproportionately by the COVID-19 pandemic?

How will the LEA comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a)?

The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the ARP ESSER program.

How will the LEA actively monitor their allocations, conduct interim audits to ensure an appropriate application of funds, collect and manage data elements required to be reported, and report this information to the community?

How will the LEA meaningfully engage with families and communities throughout the life of the ARP ESSER and other relief funds?

Provide the URL for the LEA Return-to-Instruction Plan.

<https://www.lee.k12.al.us/domain/3464>

LEA Reservation to Address Loss of Instructional Time

LEAs must reserve at least 20 percent of funds to address loss of instructional time through the implementation of evidence-based interventions and ensure that those interventions respond to students' social, emotional, and academic needs and address the disproportionate impact of COVID-19 on underrepresented student subgroups.

Addressing the Loss of Instructional Time can occur before the school day, during the school day, after the school day, on weekends, or during the summer. All items budgeted in this section must be addressing the loss of instructional time. In order to address the loss of instructional time, a student must be gaining missed instruction while not losing out on current year instruction.

For the 20% reservation to address the loss of instructional time, the following interventions are allowable:

- A. Summer Learning & Summer Enrichment Programs
- B. Extended Day Programs
- C. Comprehensive After-School Programs
- D. Extended School Year Programs
- E. Other

Budget Amount & Details for 20% Reservation

\$5,127,359.00	20% Reservation Budgeted in FY22 Application
* \$ 625,480.56	20% Reservation Expended in FY22 (Amount Not Included in Carryover)

\$ 4,501,878.44

**20% Reservation
Required in FY23**

Intervention A (Summer Learning & Summer Enrichment Programs)

Provide the following information for Intervention A (Summer Learning & Summer Enrichment Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Intervention A (Summer Learning & Summer Enrichment Programs).

ARP ESSER funds will be used to provide Summer Learning Programs for 2023 and 2024 to increase student achievement and address loss of instructional time due to COVID. Summer Learning Programs will assist students with learning loss due to COVID-19 (e.g., remediation in reading and math, credit recovery, arts education) and opportunities for enrichment (e.g., CTE, STEAM). Services will be provided by approximately 7 Summer Learning Program Coordinators, 144 teachers, 10 paraprofessionals, 35 bus drivers, 15 custodians, 20 CNP workers, and 5 nurses. Chromebooks, cases, and accidental damage protection will be purchased to utilize for online platforms.

2140 – [010-199] (Salaries) \$30,240.00 | 2140 - [200-299] (Benefits) \$6,130.00

2310 – [010-199] (Salaries) \$60,840.00 | 2310 - [200-299] (Benefits) \$11,980.00

3200 – [010-199] (Salaries) \$70,600.00 | 3200 - [200-299] (Benefits) \$14,310.00

4188 – [010- 199] (Salaries) \$63,000.00 | 4188 – [200-299] (Benefits) \$12,770.00 | 4188 – [300-399] (Mileage) \$191,500.00

4210 – [010-199] (Salaries) \$85,700.00 | 4210 – [200-299] (Benefits) \$17,370.00

9130 – [010-199] (Salaries) \$1,052,520.00 | 9130 – [200-299] (Benefits) \$213,350.00 | 9130 – [400-499] (Technology) \$1,601,418.44

Total Intervention A (Summer Learning & Summer Enrichment Programs) Cost: \$3,431,728.44

Intervention B (Extended Day Programs)

Provide the following information for Intervention B (Extended Day Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Intervention C (Comprehensive After-School Programs)

Provide the following information for Intervention C (Comprehensive After-School Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Intervention C (Comprehensive After-School Programs).

ARP ESSER funds will be used to provide Comprehensive After-School Programs at all schools during the 2022-2023 and 2023-2024 school years to increase student achievement and address loss of instructional time due to COVID. Comprehensive After-School Programs will assist students with learning loss due to COVID-19 (e.g., remediation in reading and math, credit recovery, arts education) and opportunities for enrichment (e.g., CTE, STEAM) and will operate Monday-Thursday for approximately 1.5 hours each day. Services will be provided by approximately 72 teachers and 10 bus drivers.

4188 – [010- 199] (Salaries) \$18,000.00 | 4188 – [200-299] (Benefits) \$3,650.00 | 4188 – [300-399] (Mileage) \$80,000.00
9130 – [010-199] (Salaries) \$597,370.00 | 9130 – [200-299] (Benefits) \$121,080.00

Total Intervention C (Comprehensive After-School Programs) Cost: \$820,100.00

Intervention D (Extended School Year Programs)

Provide the following information for Intervention D (Extended School Year Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Intervention D (Extended School Year Programs).

ARP ESSER funds will be used to provide Extended School Year Programs for the 2023-2024 school year to assist students with severe disabilities in attaining the critical skills or self-sufficiency goals essential to their continued progress and address loss of instructional time due to COVID. Services will be provided by approximately 15 teachers, 5 paraprofessionals, and 5 bus drivers.

4188 – [010-199] (Salaries) \$7,920.00 | 4188 – [200-299] (Benefits) \$1,610.00 | 4188 – [300-399] (Mileage) \$10,000.00
9130 – [010-199] (Salaries) \$52,600.00 | 9130 – [200-299] (Benefits) \$10,660.00

Total Intervention D (Extended School Year Programs) Cost: \$82,790.00

Intervention E (Other)

Provide the following information for Intervention E (Other):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Intervention E (Other - Contract Tutors)

ARP ESSER funds will be used to provide high-dosage tutoring services for the 2023-2024 school year to improve student achievement and address loss of instructional time due to COVID through approximately 35 contract tutors who are retired teachers and maintain their Alabama teaching certificates. All services will expire by September 30, 2024.

1100 – [010-199] (Salaries) \$229,620.00 | 1100 – [200-299] (Benefits) \$17,640.00

Total Intervention E (Other - Contract Tutors) Cost: \$247,260.00

Remaining ARP ESSER Fund Uses

The remaining LEA funds after the LEA Reservation to Address Loss of Instructional Time can be used for a wide range of activities to address needs arising from the COVID-19 pandemic. Please refer to the allowable uses document in the Document Library for more guidance.

Budget Amount & Details for Additional Uses

\$ 19,323,864.42	ARP ESSER Carryover Allocation for FY23
\$ 4,501,878.44	20% Reservation Required in FY23
\$ 14,821,985.98	Amount Remaining for ARP Additional Uses

Category 1 (Personnel)

Provide the following information for Category 1 (Personnel):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 1 (Personnel)

ARP ESSER funds will be used to employ one system-wide EL teacher (1.0 FTE) for the 2022-2023 and 2023-2024 school years to assist with the consistent increase of EL students within the district and address loss of instructional time due to COVID. In addition to working with students, the EL teacher will work with classroom teachers to ensure appropriate instructional strategies are implemented.

(See job description in Related Documents section.)

Total Cost: \$143,250.00 | 1100 - [010-199] Salaries \$119,110.00 | 1100 - [200-299] Benefits \$24,140.00

ARP ESSER funds will also be used to employ two Mental Health School Counselors (2.0 FTE) for the 2022-2023 and 2023-2024 school years to address mental health issues resulting from COVID and provide foundational wellness supports.

(See job description in Related Documents section.)

Total Cost: \$286,660.00 | 2120 - [010-199] Salaries \$223,380.00 | 2120 - [200-299] Benefits \$45,280.00 | 2120 [300-399] (Travel) \$18,000.00

Additionally, ARP ESSER funds will be used to extend the contracts of 10 positions funded by ESSER II into the 2023-2024 school year to increase student achievement and well being as well as to address any gaps caused by loss of instructional time due to COVID. The positions include a system-wide Director of Curriculum and Instruction (1.0 FTE), Alternative Learning Program Coordinator (1.0 FTE), Special Education Programs Coordinator (1.0 FTE), Mental Health Coordinator (0.66 FTE), five Math Coaches (5.0 FTE), 1 Teacher for the New Perspective Therapeutic Program (1.0 FTE), and 1 Social Worker for the New Perspective Therapeutic Program (1.0 FTE).

(See job descriptions in Related Documents section.)

Total Cost: \$1,081,170.00

1100 - [010-199] (Salaries) \$442,800.00 | 1100 - [200-299] Benefits \$89,760.00 | 1100 - [300-399] (Travel) \$8,500.00

2150 - [010-199] (Salaries) \$127,100.00 | 2150 - [200-299] Benefits \$25,760.00 | 2150 - [300-399] (Travel) \$3,500.00

2190 - [010-199] (Salaries) \$93,530.00 | 2190 - [200-299] Benefits \$18,960.00

2290 - [010-199] (Salaries) \$223,460.00 | 2290 - [200-299] Benefits \$45,300.00 | 2290 - [300-399] (Travel) \$2,500.00

Total Category 1 (Personnel) Cost: \$1,511,080.00

Category 2 (Technology & Online Subscriptions)

Provide the following information for Category 2 (Technology & Online Subscriptions):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 2 (Technology & Online Subscriptions)

ARP ESSER funds will be used to purchase chromebooks, cases, and accidental damage protection to increase academic technology usage, improve student achievement, and reduce the spread of germs due to sharing equipment. All purchases will be made by September 30, 2024. ARP ESSER funds will also be used to purchase subscriptions to online assessment and personalized learning systems to address the loss of instructional time due to COVID.

1100 - [300-399] (Technology) \$262,130.00
1100 - [400-499] (Technology) \$2,141,880.00

ARP ESSER funds will be used to purchase and install access points to accommodate increased usage of technology for student and teacher devices to support high quality instruction and address the loss of instructional time due to COVID. ARP ESSER funds will also be used to purchase, install, and configure infrastructure devices (e.g., switches, wiring) to connect students and teachers to the internet in order to address the loss of instructional time due to COVID.

2210 - [400-499] (Technology) \$1,862,883.00
2210 - [500-599] (Technology) \$404,527.00

ARP ESSER funds will be used to purchase an electronic no-touch hall pass system to prevent the spread of germs for Grades K-12 during the 2023-2024 school year at all schools.

2310 - [400-499] (Technology) \$60,000.00

Total Category 2 (Technology & Online Subscriptions) Cost: \$4,731,420.00

Category 3 (Facility Improvements)

Provide the following information for Category 3 (Facility Improvements):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 3 (Facility Improvements).

ARP ESSER funds will be used to purchase non-porous furniture in classrooms, media centers, and common areas in order to more effectively sanitize and disinfect surfaces to mitigate the spread of germs. ARP ESSER funds will also be used to purchase machines and materials to cover library books shared among students in order to reduce the spread of germs.

Purchases will be made for all schools and by September 30, 2024.

1100 - [400-499] (Furniture) \$250,000.00
2220 - [400-499] (Furniture/Book Covers) \$100,000.00

ARP ESSER funds will be used to purchase disinfectants, cleaning supplies (e.g., vinyl gloves, trash bags) for all district sites to mitigate the spread of germs.
3200 - [400-499] (Supplies) \$50,000.00

ARP ESSER funds will be used to purchase and/or service 23 HVAC systems at Beulah High School, Loachapoka High School, Smiths Station Junior High School, Smiths Station Freshman Center, Smiths Station High School, South Smiths Station Elementary School, Wacoochee Elementary School, and the central office location. ARP ESSER funds will also be used to improve facility infrastructure (e.g., windows, doors, lighting, roofing) at all school sites to mitigate the spread of diseases and mold. All purchases and services will be completed by September 30, 2024.

3200 - [700-799] (Building Improvements) \$5,023,625.98

ARP ESSER funds will be used to construct science labs at all high schools including Beauregard High School, Beulah High School, Loachapoka High School, Smiths Station Freshman Center, and Smiths Station High School to increase student academic achievement and provide additional open instructional spaces to mitigate the spread of germs.

3200 - [700-799] (Building Improvements) \$50,000.00

Total Category 3 (Facility Improvements) Cost: \$5,473,625.98

Category 4 (Professional Development)

Provide the following information for Category 4 (Professional Development):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 4 (Professional Development)

ARP ESSER funds will be used to provide mentoring support for the 2023-2024 school year to deepen educators' professional knowledge and address issues resulting from COVID through 2 contracted Mentor Coordinators who are retired teachers and maintain their Alabama teaching certificates. All services will expire by September 30, 2024.

2210 – [300-399] (Purchased Services) \$74,000.00

ARP ESSER funds will also be used to provide high-quality professional development for administrators, teachers and other support staff (e.g., MEGA Conference) during the 2022-2023 and 2023-2024 school years to address issues resulting from COVID. ARP ESSER funds will also be used for off-contract instructional planning by coaches, teachers, and assistant principals (e.g., developing pacing guides, analyzing data, planning school improvement efforts) during the 2022-2023 and 2023-2024 school years to address issues resulting from COVID.

2215 – [010-199] (Salaries) \$150,000.00 | 2215 – [200-299] (Benefits) \$30,400.00 | 2215 – [300-399] (Travel/Purchased Services) \$20,000.00 | 2215 – [600-699] (Registration) \$10,000.00

Total Category 4 (Professional Development) Cost: \$284,400.00

Category 5 (Curriculum Materials & Assessments)

Provide the following information for Category 5 (Curriculum Materials & Assessments):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees

4) Number of FTE(s)

5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 5 (Curriculum Materials & Assessments)

ARP ESSER funds will be used to purchase Grades K-12 ELA textbooks, intervention materials, and other instructional materials (e.g., novels aligned with core curriculum) to increase student achievement, address the loss of instructional time due to COVID, reduce the spread of germs due to sharing materials, and comply with the *Alabama Literacy Act* and the *Alabama Code*, Section 16-36-60. All purchases will be made by September 30, 2024.

1100 - [400-499] (Materials and Supplies) \$1,252,730.00

ARP ESSER funds will also be used to purchase Grades K-12 mathematics materials and supplies (e.g., calculators, manipulatives) to increase student achievement, address the loss of instructional time due to COVID, and reduce the spread of germs due to sharing materials. All purchases will be made by September 30, 2024.

1100 - [400-499] (Materials and Supplies) \$100,000.00

Additionally, ARP ESSER funds will be used to purchase high school science materials, supplies, and equipment (e.g., lab equipment and instruments, storage for materials) for Beauregard High School, Beulah High School, Loachapoka High School, Smiths Station Freshman Center, and Smiths Station High School to increase student achievement, address the loss of instructional time due to COVID, and reduce the spread of germs due to sharing materials. All purchases will be made by September 30, 2024.

1100 - [400-499] (Materials and Supplies) \$50,000.00

Total Category 5 (Curriculum Materials & Assessments) Cost: \$1,402,730.00

Category 6 (Parent & Family Engagement Activities)

Provide the following information for Category 6 (Parent & Family Engagement Activities):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to purchase parent communication materials (e.g., newsletter) during the 2021-2022, 2022-2023, and 2023-2024 school years to increase family engagement and address the loss of instructional time due to COVID by providing more opportunities to work at home.

2190 - [400-499] (Materials and Supplies) \$5,200.00

Total Category 6 (Parent & Family Engagement Activities) Cost: \$5,200.00

Category 7 (Other)

Provide the following information for Category 7 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 7 (Other) -College and Career Readiness

ARP ESSER funds will be used for higher institution tuition and textbooks for approximately 100 students during the 2023-24 school year in order to increase access to dual enrollment opportunities and provide more college-readiness opportunities that were not available because of the loss of instructional time due to COVID. The students will be selected through counselor referrals. ARP ESSER funds will also be used to partner with a local university to provide a Career Technical Academy during the 2023-2024 school year to enhance the education and employability skills for high school students through work-based training and skill development in order to provide more career-readiness opportunities that were not available because of the loss of instructional time due to COVID. Additionally, funds will be used for ACT preparation (e.g., workshops, test prep programs, professional learning, materials) to address the loss of instructional time due to COVID.

1100 - [300-399] (Dual Enrollment/Career Technical Academy) \$195,000.00

1100 - [400-499] (ACT Testing) \$154,500.00

Total Category 7 (Other - College and Career Readiness) Cost: \$349,500.00

Category 8 (Other)

Provide the following information for Category 8 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 8 (Other - Mental Health).

ARP ESSER funds will be used to contract with multiple mental health service providers for the 2022-2023 and 2023-2024 school years to provide school-based therapy to individual students to address mental health issues resulting from COVID. This therapy will take place at the school and focus on mental health needs such as social skills, anxiety, peer relationships, custodial issues (e.g., parent divorce), stress management, bullying, trauma (e.g., history of abuse), self-harm and suicide prevention. The district will contract with East Alabama Mental Health as well as up to six more local mental health service providers.

2170 - [300-399] (Psychological Services) \$768,000.00

Total Category 8 (Other - Mental Health) Cost: \$768,000.00

Category 9 (Other)

Provide the following information for Category 9 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 10 (Other)

Provide the following information for Category 10 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 11 (Other)

Provide the following information for Category 11 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 12 (Other)

Provide the following information for Category 12 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)

- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Administrative Costs

Program Administration must be reasonable and necessary in order to manage the federal grant in a compliant and effective manner.

☒ **The LEA is utilizing grant funds for administrative costs.**

* Provide a summary of how the grant program will be administered, including the title of the staff responsible for the grant administration, the FTE(s), and other funding sources (if applicable) that will contribute to administrative staff salaries/benefits. Additionally, the description must include all estimated costs, match the administrative costs dollar amount listed above, and include the Function and Object codes associated with the charge.

The CSFO and Assistant Superintendent of Elementary Curriculum & Instruction, who serves as the Federal Program Director Supervisor, will actively monitor ARP ESSER grant allocations and prepare program budgets, schedules, and budget amendments to ensure compliance with statutory requirements. Additionally, the Federal Programs Coordinator will collect and manage all required data elements by developing processes for coordinating relevant program directors and supervisors in the collection of required data elements. Reporting requirements will be met by posting ARP ESSER information on the Lee County Schools public district Homepage for public comment. The Assistant Superintendent of Maintenance, Assistant Superintendent of Elementary Curriculum & Instruction, and Federal Programs Coordinator will audit all purchases prior to the obligation of funds to ensure funds are expended as approved in the ARP ESSER grant applications. The Chief Financial Officer will audit expenditures prior to requesting grant reimbursements and maintain documentation necessary for year-end audit reporting. The Assistant Superintendents will also develop program goals in collaboration with district and school leaders, teachers, and other stakeholders.

ARP ESSER funds will be used to employ one bookkeeper (0.50 FTE) and contract with one additional bookkeeper during the 2022-2023 and 2023-2024 school years to complete tasks related to COVID-Relief funds (e.g., contracts, requisitions, budget analysis reports, maintain documentation). Local funds will also contribute to the employment of one bookkeeper.

6310 - [010-199] (Salaries) \$180,010.00 | 6310 - [200-299] (Benefits) \$36,020.00

Total Administrative Costs: \$216,030.00

Indirect Costs

Indirect Costs represent the expenses of doing business that are not readily identified with the ARP ESSER but are necessary for the general operation of the organization and the conduct of activities it performs. These costs must be reasonable and necessary, and LEAs can use the unrestricted indirect cost rate for calculation.

☐ **The LEA is utilizing grant funds for indirect costs.**

